

केंद्रीय प्रशासनिक अधिकरण  
CENTRAL ADMINISTRATIVE TRIBUNAL  
इलाहाबाद न्यायपीठ  
ALLAHABAD BENCH, ALLAHABAD  
सिविल लाइन्स, प्रयागराज/Civil Lines, Prayagraj  
फोन/PHONE: 0532-2400611  
ईमेल/E-mail: catallahabad@gmail.com

दिनांक/Date: 10 June 2024

**VACANCY CIRCULAR**

**Sub: Filling up of Two (02) posts of Staff Car Driver (OG) (UR Category) in the Central Administrative Tribunal, Allahabad Bench, Prayagraj by way of Direct Recruitment**

Applications are invited from Indian Citizens to fill up two (02) posts of Staff Car Driver (Ordinary Grade) (**UNRESERVED** Category) in Level-2 (19900-63200) in the revised pay matrix (corresponding to the Pre-Revised scale of pay of PB-1 + Grade Pay of Rs: 1900/-) in the Allahabad Bench of Central Administrative Tribunal at Prayagraj by way of Direct Recruitment. The vacancies are liable to be increased or decreased during the recruitment process.

**Eligibility Criteria for the post of Staff Car Driver**

1. **Age limit for Direct Recruits:** Between 18 and 27 years (as on the closing date for receipt of applications from candidates) which, is relaxable in the case of employees of the Central Government or State Government or Supreme Court or High Courts and the District Courts including the employees of the Central Administrative Tribunal up to the age of 40 years.

**2. Educational/Other Qualifications for Direct Recruits:**

**Essential:**

- I. Possessing a valid Driving License for Motor Car (Light Motor Vehicle).
- II. Knowledge of Motor Mechanics.
- III. Experience of driving a Motor Car (Light Motor Vehicle) for at least three years.
- IV. Pass in Matriculation or equivalent from a recognized Board.

**Desirable:**

Three years service as Home Guard or Civil Volunteers.

**3) Mode of Examination:**

- I. The preliminary test/objective type (written) test will be conducted in General Math, GK, Current Affairs, Logical Reasoning, Driving Symbols and Simple RTA Rules for 100 Marks with negative marking. 1 mark will be awarded for each correct answer and 1/3 marks will be deducted for every wrong answer.

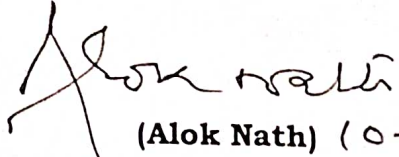
- II. The pass marks for written test is 60%. The candidate securing 60% marks in the preliminary test/written test may be called for Trade Test/Driving Test. The Trade Test/Driving Test will be of qualifying in nature.
- III. The final merit list may be prepared in respect of the candidates qualified in the Trade Test/Driving Test by virtue of their position in the Preliminary Test/Written Test.
- 4). **Place of Examination:** Prayagraj
- 5). **Place of posting:** Prayagraj (However, the post of Staff Car Driver carries the liability of all India transfer).

Interested candidates may send their application in the prescribed proforma enclosed herewith; along with a SELF-ATTESTED copy of all the relevant documents i.e. certificates for Proof of Age, Educational Qualifications, Experience Certificate, Driving License, Adhaar Card, etc.

Duly filled application along with all the relevant documents must be received at **The Deputy Registrar (A), Central Administrative Tribunal, Allahabad Bench, 35 M. G. Marg, Civil Lines, Prayagraj-211001** within 60 days from the date of publication of advertisement in the EMPLOYMENT NEWS through **ORDINARY POST/REGISTERED POST/SPEED POST** only. **No application will be received by-hand/Courier.**

Applications received after the expiry of the last date or otherwise found incomplete/insufficient information will not be entertained. Mere issuance of admit card or qualifying the Preliminary Test/Written Test/Trade Test/Driving Test does not confer any right upon the candidate to claim employment. If any document/information is found incorrect/false after verification, then the services will be terminated without any notice. The jurisdiction shall be at Prayagraj for all purposes.

All applicants are advised to visit the official website [www.cgat.gov.in](http://www.cgat.gov.in) [Vacancies under Allahabad Bench] for detailed information, application form and updates.

  
(Alok Nath) 10-6-24  
Deputy Registrar



**Application for the Post of Staff Car Driver (OG) (UR) in  
Central Administrative Tribunal, Allahabad Bench, Prayagraj**

**स्टाफ कार ड्राइवर (ओजी) (यूआर) के पद के लिए आवेदन  
केन्द्रीय प्रशासनिक न्यायाधिकरण, इलाहाबाद पीठ, प्रयागराज**

Please Paste self  
signed passport size  
photo here  
(With signature across  
photograph)  
कृपया यहां स्वहस्ताक्षरित  
पासपोर्ट आकार का फोटो  
चिपकाएं

1.	Name in Full (Block Letters) पूरा नाम (अंग्रेजी के बड़े अक्षरों में)	
2.	Father/Spouse Name पिता/पति/पत्नी का नाम	
3.	Mother Name माता का नाम	
4.	Date of Birth (Enclose copy of relevant document / certificate) जन्म की तारीख (प्रासंगिक दस्तावेज़/प्रमाणपत्र की प्रति संलग्न करें)	
5.	Category (General/OBC/SC/ST/Ex-Serviceman) वर्ग (सामान्य / ओबीसी / एससी / एसटी / भूतपूर्व सैनिक / पीएच)	
6.	Present Postal Address वर्तमान पत्राचार का पता	
7.	Permanent Address स्थायी पता	
8.	Mobile No मोबाइल नंबर	
9.	E-mail Id. ईमेल आईडी	
10.	Adhaar Number (Enclose a copy) आधार संख्या (एक प्रति संलग्न करें)	
11.	Educational Qualification (Enclose a copy of all relevant certificates/documents) शैक्षणिक योग्यता (सभी प्रासंगिक प्रमाणपत्रों/दस्तावेजों की एक प्रति संलग्न करें)	
12.	Driving License Details: (Enclose a copy) ड्राइविंग लाइसेंस विवरण: (एक प्रति संलग्न करें)	
	a) DL Number / डी एल नंबर	
	b) Issuing Authority जारीकर्ता प्राधिकारी	
	c) Valid up to / वैधता	

13.	Have you ever been arrested/ Prosecuted /convicted in any case ( If yes, details of the case ) क्या आपको कभी किसी मामले में गिरफ्तार/मुकदमा चलाया गया/दोषी ठहराया गया है? (यदि हाँ तो मामले का विवरण)	
14.	Experience Details (Enclose a valid experience certificate from the current/previous employer) अनुभव विवरण (वर्तमान/पिछले नियोक्ता से वैध अनुभव प्रमाण पत्र संलग्न करें)	
15.	In case of Central / State Government / Supreme Court / High Courts / District Courts / Central Administrative Tribunal employees केंद्र/राज्य सरकार/सर्वोच्च न्यायालय/उच्च न्यायालय/जिला न्यायालय/केंद्रीय प्रशासनिक न्यायाधिकरण कर्मचारियों के मामले में	
	(a) Complete Postal Address of the department in which working जिस विभाग में कार्यरत हैं उसका पूरा डाक पता	
	(b) Designation held with date पदनाम धारण दिनांक सहित	
	(c) Pay Scale / वेतनमान	
	(d) Nature of Appointment (Temporary / Permanent) नियुक्ति की प्रकृति (अस्थायी / स्थायी)	

Place: \_\_\_\_\_

Date: \_\_\_\_\_

(Signature of the candidate)

**DECLARATION**

I \_\_\_\_\_ S/o,W/o,D/o \_\_\_\_\_

hereby declare that the information submitted above is true and correct to the best of my knowledge and belief and I have not concealed/suppressed any information thereby causing me ineligible for the appointment.

मैं \_\_\_\_\_ पुत्र, पत्नी, पुत्री \_\_\_\_\_ एतद्वारा घोषित करता हूँ कि ऊपर प्रस्तुत की गई जानकारी मेरी सर्वोत्तम जानकारी और विश्वास के अनुसार सत्य और सही है और मैंने कोई भी जानकारी छिपाई/दबाई नहीं है जिससे मैं नियुक्ति के लिए अयोग्य हो गया हूँ।

Signature of the Candidate

Encl : Copy(ies) of

- Class 10<sup>th</sup> certificate for Date of Birth.
- Aadhar Card
- Driving Licence
- Educational Qualification
- Experience Certificate

**Experience Certificate**

{For Employees belonging to Central / State Government / Supreme Court / High Courts / District Courts / Central Administrative Tribunal}

This is to certify that Shri/Smt/Kum \_\_\_\_\_  
Desig. \_\_\_\_\_, P.No. \_\_\_\_\_, is a bonafide employee of  
\_\_\_\_\_ since \_\_\_\_\_.

2. This office has '**NO OBJECTION**' regarding above employee applying for the subject post.
3. Also certified that:
  - a. The information/details provided in the above application by the applicant are true and correct as per the facts available on records.
  - b. He/She possess educational qualification and experience mentioned in the vacancy circular
  - c. There is no vigilance or disciplinary case pending/contemplated against Shri/Smt/Kum: \_\_\_\_\_
  - d. His/Her INTEGRITY is certified
  - e. No major/minor penalty has been imposed on him/her during last 5 years or a list of major/minor penalties imposed on him/her during the last 5 years is enclosed (as the case may be).

Date:

Signature with seal of  
Employer/Cadre Controlling Authority/Head of Office

**Experience certificate from Employer  
(Other than Government Employee)**

This is to certify that Shri/Smt/Kum \_\_\_\_\_  
Son/Wife/Daughter of \_\_\_\_\_ worked as/ bonafide  
employee of \_\_\_\_\_ since  
\_\_\_\_\_.

During his/her working period we found him/her a sincere, honest, hard working dedicate employee with a professional attitude and very good job knowledge. He/She is amiable in nature and character. We have no objection to allow him/her in a better position and has no liability in our company.

His/Her Basic pay/Gross emoluments is \_\_\_\_\_.

Place:

Date:

Signature with Seal

Name: \_\_\_\_\_

Designation: \_\_\_\_\_

Organisation: \_\_\_\_\_

